

GREYWELL PARISH COUNCIL

Minutes of the Greywell Parish Council meeting held in the Village Hall at 6pm on Thursday 21 May 2026

In attendance: - Cllr M. Barter, Cllr R. Cole, Cllr J. Malmesbury, Cllr S. Powell and Cllr R. Trueman
Also in attendance - Beverley Bridgman (Parish Clerk)

Draft minutes subject to confirmation

Agenda

1. Election of Chair and signing of Chairs Declaration of Office

Cllr Barter was elected as Chair of Greywell Parish Council for the ensuing year. Cllr Barter signed the Declaration of Acceptance of Office

(Proposed by Cllr Cole, seconded by Cllr Trueman and unanimously agreed)

2. Election of Vice Chair and signing of Vice Chairs Declaration of Office

Cllr Cole was elected as Vice Chair of Greywell Parish Council for the ensuing year. Cllr Cole signed the Declaration of Acceptance of Office

(Proposed by Cllr Malmesbury, seconded by Cllr Trueman and unanimously agreed)

3. Receive and accept apologies for absence

All Parish Cllr's present, it was noted that all District and County Cllr's had sent apologies

4. Receive and note any declarations of interest relevant to the Agenda

None

5. Co-option of new Councillor and signing of Declaration of Office

Sarah Powell was co-opted as a Parish Cllr. Cllr Powell signed the Declaration of Acceptance of Office (Proposed by Cllr Cole, seconded by Cllr Malmesbury and unanimously agreed)

The Chair welcomed the new Cllr's and thanked them for stepping forward and reiterated, on behalf of everyone, the Council's many thanks to the outgoing Cllr's Henri Mogg and Liz Muir

6. The Chair to approve as a correct record the minutes of the Parish Council meeting held on 19 March 2026

Approved and signed

7. To adopt the General Power of Competence

Agreed Greywell Parish Council is eligible to exercise the General Power of Competence (GPC) by meeting the Prescribed Conditions (General Power of Competence) (Prescribed Conditions) Order 2012 (SI 2012/965)

8. Open the meeting to members of the public

5 members of the public attended the meeting.

A member of the public asked when the village postbox would re-open and could the Parish Council send a letter to the Post Office. Cllr Barter advised as the postbox is owned by a private company, Royal Mail, the Parish Council has no leeway in pushing for the re-opening. However he asked the Parish Clerk to contact Royal Mail to endeavour to find out more information.

The Parish Clerk agreed to action but reminded Cllrs that the only decision a Parish Council can make in the public session is to add an item to a future agenda for discussion and, if necessary, decision making, however, as the agenda is "owned" by the Parish Clerk this is also at their discretion

9. Receive reports from County and District Cllrs

No County and District Cllr's present

10. Update of previous planning applications

None to update

11. Note and sign end of year Banking Reconciliation

Noted and signed. A copy of the document can be found at www.greywellparish.gov.uk

12. Receive, note and agree any actions from the Internal Auditors report for 2025-2026

Received and Noted - all audit paperwork had been circulated to all Councillors prior to the meeting. In line with Assertion 10 of the AGAR the Internal Auditor recommended that " *An annual audit of data held by the councillors and clerk should be carried out for GDPR purposes.* "

The Parish Clerk advised this should be covered by the Parish Council Retention and Disposal Policy but would check this in preparation for next years audit

13. Consider, approve and sign Section 1 of the Annual Governance and Accountability Return (AGAR), the Annual Governance Statement

Considered, and approved by all members of the Parish Council. Signed by the Chair and Parish Clerk

14. Consider, approve and sign Section 2 of the AGAR, Accounting Statements

Considered, and approved by all members of the Parish Council. Signed by the Chair

15. Note the period of Public Rights set by the Responsible Financial Officer

Noted the period of Public Rights will be Wednesday 3 June 2026 - Tuesday 14 July 2026. The notice will be published on the village noticeboard on Tuesday 2 June by Cllr Cole and the Parish Clerk will publish on the village website

16. Consider, approve and sign the Certificate of Exemption

Considered, and approved by all members of the Parish Council. Signed by the Chair and Responsible Financial Officer

17. Approve the Electronic Payment request for May 2026

Approved - The electronic payment request and copies of all invoices had been circulated to Councillors prior to the meeting. The approved request can be found below:

Greywell Parish Council May 2026 Electronic Payment Request

To	Item	Amount	Invoice number
Zurich Insurance	Annual renewal 2026-2027	£264.00	554848109
Hampshire Association of Local Councils Ltd	HALC affiliation fees and NALC Levy 2026-2027	£204.00	INV-8136
Community Heartbeat Trust	Annual Support 2026-2027	£162.00	GRE048
Do The Numbers Ltd	Internal Audit for year ending 31-3-26	£160.00	12/971
Beverley Bridgman	May Expenses - Stamps x 2	£3.60	05/26
Whitewater Valley Conservation Society	Annual Group Renewal	£30.00	26/27

18. Note the current financial situation

Noted - The current financial situation can be found in Appendix A. The balances as at 15 May 2026 were:

Community Account: £24.47

Commercial Instant Access Account: £18375.55

19. Approve the bank standing orders from May 2026 - March 2027

Approved - Information had been circulated to Cllr's prior to the meeting and these payments approved for the stated period. The approved list can be found in Appendix B

20. Agree renewal of the Parish Council insurance policy

The current insurance Policy expires on 31 May 2026. The current insurer, Zurich Municipal had offered a renewal price of £264 (no increase from 2025). The Parish Clerk had attempted to obtain other quotes for consideration but companies were not prepared to quote with such a competitive renewal price.

Agreed to renew with Zurich Municipal at an annual cost of £264

21. Discuss checks of the village defibrillator

Discussed and agreed that for the sort term Cllr Barter will take on responsibility for checks of the defibrillator with assistance from Cllr Cole and Cllr Trueman

22. Review and approve:

- **IT Policy**
- **Speed Indicator Risk Assessment**
- **Training and Development Policy**
- **Dignity at Work Policy**

Reviewed and approved

23. Discuss the purchase of solar panels for 2 existing speed indicator devices

A background document had been circulated to Cllr's prior to the meeting and can be found in Appendix C.

Discussed and agreed that as a first step the Parish Clerk will contact County Cllr Dorn to see if he has a devolved budget available and if so, is he prepared to agree to a grant in principle.

If Cllr Dorn agrees in principle the Parish Clerk will apply for a grant applicable to half of the cost of two new solar panels, plus, at the request of Cllr Cole, two replacement batteries.

Agreed Cllr Cole will contact Stocksigns to determine the up to date cost for solar panels and will also check the cost of replacement batteries

24. Discuss and agree Lengthsman jobs and the Cllr contact for visit on 4 June

Discussed and agreed Cllr's Barter and Cole would look round the village and inform the Parish Clerk of the jobs required.

Agreed the Cllr contact would be Cllr Barter with the Parish Clerk as a secondary contact

25. Discuss Parish Councillor training

As part of the Training and Development Policy training must be available to all Cllr's. There is a currently a budget of £200 available for this purpose.

Information regarding two courses available to new Cllr's was circulated prior to the meeting. Cllr's Powell and Trueman indicated they would like to take part in an online training course, "Introduction for New Councillors" at a cost of £20 plus VAT per person.

Agreed Cllrs Powell and Trueman can take part in this course

26. Confirm the date and time of the next meeting

Discussed and confirmed the next Parish Council meeting will be held in the village hall at 6pm on Wednesday 22 July

There being no other business the meeting closed at 6.40pm

Greywell Parish Council Monthly Sheet for May 2026 (Appendix A)

Lloyds Community Account

Balance as at 13 March 2026

£97.76 (agrees statement dated 31 March 2026)

Payments

Date	To	Amount
17 March 2026	Lloyds Admin fees 10 Jan 2026-9 Feb 2026 Invoice 478763836	£4.25
19 March 2026	Basingstoke Canal Society 26-27 membership	£30.00
19 March 2026	Christine Gallop Grass Cutting 2025-2026	£300.00
23 March 2026	Greywell Village Hall - Hall Hire Jan & March 2026 Invoice 260006	£9.75
30 March 2026	Staff Salary & Home Office Allowance	£471.50
2 April 2026	BWP Creative Ltd Invoice 4258	£350.64
13 April 2026	Lloyds Savings Account	£9234.00
20 April 2026	HMRC Shipley Employers NI 6 April 26 - 5 May 26	£12.52
20 April 2026	Lloyds Admin Fees 10 Feb - 9 March 2026 Invoice 481263273	£4.25
30 April 2026	Salary & Home Office Allowance April 2026	£520.50

Receipts

Date	From	Amount
19 March 2026	Lloyds Savings Account	£300.00
24 March 2026	Lloyds Savings Account	£471.50
2 April 2026	Lloyds Savings Account	£350.64
10 April 2026	Hart District Council Precept Payment	£9234.00
16 April 2026	Lloyds Savings Account	£520.50

Balance as at 15 May 2026

£24.47 (agrees screen shot on 15 May 2026)

Lloyds Commercial Instant Access

Balance as at 13 March 2026

£10772.13 (agrees statement dated 7 April 2026)

Payments

To	Amount
Lloyds Community Account	£300.00
Lloyds Community Account	£471.50
Lloyds Community Account	£350.64
Lloyds Community Account	£520.50

Receipts

Date	From	Amount
9 April 2026	Bank Interest	£4.34

13 April 2026	Lloyds Community Account	£9234.00
11 May 2026	Bank Interest	£7.72
Balance as at 15 May 2026		£18375.55 (agrees screen shot on 15 May 2026)
Total Balance as at 15 May 2026		
Lloyds Community Account		£24.47
Lloyds Savings Account		£18375.55
Unpresented cheques		Nil
Cancelled cheques		Nil
Net Bank Balance		£18400.02

Appendix B

Regular Payments from Community Account 30 April 2026 - 31 March 2027

Standing Orders 30 April 2025 - 30 March 2026

<u>Payment Date</u>	<u>To</u>	<u>Item</u>	<u>Amount</u>
30 April 2026	Beverley Bridgman	Salary & Home Office Allowance	£520.50
30 May 2026	Beverley Bridgman	Salary & Home Office Allowance	£520.50
30 June 2026	Beverley Bridgman	Salary & Home Office Allowance	£520.50
30 July 2026	Beverley Bridgman	Salary & Home Office Allowance	£520.50
30 August 2026	Beverley Bridgman	Salary & Home Office Allowance	£520.50
30 September 2026	Beverley Bridgman	Salary & Home Office Allowance	£520.50
30 October 2026	Beverley Bridgman	Salary & Home Office Allowance	£520.50
30 November 2026	Beverley Bridgman	Salary & Home Office Allowance	£520.50
30 December 2026	Beverley Bridgman	Salary & Home Office Allowance	£520.50
30 January 2027	Beverley Bridgman	Salary & Home Office Allowance	£520.50
28 February 2027	Beverley Bridgman	Salary & Home Office Allowance	£520.50
30 March 2027	Beverley Bridgman	Salary & Home Office Allowance	£520.50

* Includes monthly home office allowance of £20.00

Direct Debits 30 April 2026 - 31 March 2027

<u>Approx Payment Date</u>	<u>To</u>	<u>Item</u>	<u>Approx Amount</u>
Monthly	Lloyds Bank	Monthly Admin Charge	£4.25
Monthly	HMRC	Employers NI	£12.52
July 2026	ICO	Annual Renewal	£47.00

Greywell Parish Council Meeting - 21st May 2026
Discuss the purchase of solar panels for 2 existing speed indicator devices, agenda item 23

The 2 original Speed Indicator Devices (SID) have now been operational in the village since July 2024 with a 3rd solar panel operated SID introduced in December 2025.

The solar panel SID has not required any battery change and has worked continuously over the 4 months of the winter. The original SIDs need to have their batteries recharged every 2 weeks and currently the PC has agreed to reimburse the volunteers for the cost of recharge (£84 per SID) per year.

The 2 original SIDs can have solar panels added into their configuration at a cost of £645 each. Whilst this isn't a particularly attractive return on a financial basis, investing in 2 additional solar panels would avoid continuing to rely on the goodwill of volunteers and also ensure 100% continuity of recording - we do have gaps when the batteries are dead prior to replacing.

It is proposed the Parish Council should agree to fund new solar panels when funds allow.

It is proposed that the Parish Council explores the potential source of funds being:

1. Surplus from Greywell Road Safety Group (GRSG) fund raising - £117.35
2. Donation of the recharging reimbursement £168 - in November 2025 the Parish Council agreed that in April 2026 volunteers would be reimbursed for the 2025-2026 period. Volunteers have confirmed they are happy to gift their reimbursement for this period. (The November 2025 Parish Council decision can be re-visited as 6 months have passed)
3. Fund raising event - I have been speaking to James about a fund raising event involving a tour of Greywell Hill House and BBQ in the summer which he is very supportive of
4. Apply for a County Councillor Grant - maximum grant available is £1000
5. Use Greywell Parish Council Reserves - at the end of the last financial year these reserves had increased by £1235 to a total of £10,054.39. At some point the auditor will ask what this money is being saved for, so purchase of 2 solar panels could be a good plan.

As a side note, for the past 3 years the Parish Council has allocated a budget of £800 for repairs and maintenance, for various reasons the spending for this heading has been less:

- In 2025/26 repairs and maintenance budget was £800, only used £435
- In 2024/25 repairs and maintenance budget was £800, only used £435
- In 2023/24 repairs and maintenance budget was £800, only used £335

The total of these unused funds plus that remaining from the GRSG provides more than enough to purchase solar panels.

Cllr Richard Cole