



Introduction for New Councillors

This online interactive course is designed for newly elected councillors who need to understand their new role. Learn at your own pace from home using the various sections as guides in your role as a Councillor in your first few weeks, prior to attending more detailed training. This is a prelude to the Councillor Essentials training course.

What you will discover

- Appropriate legislation and guidance for the role
- The different roles within the council
- All about meetings
- Finance and employment
- Planning and elections

Suitable Audience

This course is ideal for newly elected councillors to give a brief understanding of being a councillor.

Topics include:

- Legislation that applies and where to go for guidance
- Code of Conduct
- Council governance and duties and powers
- Being a Councillor
- Meetings, Agendas and Minutes
- Understanding the financial responsibility of a council
- The Council as an employer
- Planning and Election processes

Benefits

By the end you should have an initial understanding of the role of a councillor, and how the council operates, which will assist in navigating the first few weeks prior to undertaking new councillor training.

2026/2027 Prices

Hampshire ALC Member/Development Partner	£20+VAT
Berkshire ALC Member/Non Hampshire Development Partner	£20+VAT
Non Member	£25+VAT

Ready to book?

Please email training@Hampshirealc.org.uk for more information.

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Training Agreement

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Got a question?

Email our team

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You might also be interested in

Councillor Essentials

- [Find out more](#)

Chairing Skills

- [Find out more](#)