

Speed Indicator Device (SID) Site Movement Guide

This guide is intended to provide a summary of precautions to take to ensure that volunteers are safe, and that the equipment remains in good condition. It should be read in conjunction with the SID Risk Assessment which always takes precedence.

Volunteers are required to follow the risk assessment which is a condition of the Parish Council Public Indemnity Insurance (cover £10m) and the contract between Greywell Parish Council and Hampshire County Council which allows the village to operate SIDs.

The contract also specifies that SIDs will remain at one site for a maximum of 3 weeks and not return for 8 weeks. The timely movement according to the published timetable is thus contractually important.

Volunteers are required to complete and return “Consent to Hold Personal Information” to the Parish Clerk and confirm they have read the risk assessment.

Guidelines

Process of moving SIDs

- 2 Volunteers are required to move an SID.
- A lead volunteer is responsible for ensuring the new battery is charged and that the High VIS tabards and road signs are available.
- A supporting volunteer is responsible for taking to their home, the used battery, equipment and key away for use on the next movement and they will become the next lead volunteer. They should charge the battery ready for the next movement and retain at their home.
- Volunteers are to ensure all equipment used (such as ladders) are secure and supported.
- The SID without battery must be secured in place first. When secure, the battery should then be connected and secured. Then the cabinet should be closed and locked by key.

Volunteer Safety and Equipment

- Only trained volunteers who have confirmed above consent and have read risk assessment.
- Ensure protection from traffic – eg park car with hazard warning light to provide cover, placement of warning triangle and traffic cones.
- Always wear a high VIS tabard.