

GREYWELL PARISH COUNCIL

**The Annual Meeting of Greywell Parish Council
will be held in the Village Hall at 6pm on Wednesday 22 May 2024**

Beverley Bridgman, Parish Clerk - 16 May 2024



Members of the public and press are warmly invited to attend the Parish Council meeting as observers and are permitted to speak during the public session only (item 6). The public session is at the Chairmans discretion and is for a maximum of 15 minutes. During this time residents are invited to give their views to the Parish Council on issues on this agenda or to raise issues for consideration on a future agenda. Members of the public are permitted to speak for up to 3 minutes each.

Agenda

1. Election of Chair and signing of Declaration of Office
2. Election of Vice Chair and signing of Declaration of Office
3. Receive and accept apologies for absence
4. Receive and note any declarations of interest relevant to the Agenda
5. The Chairman to approve as a correct record the minutes of the Parish Council meeting held on 13 March 2024
6. Open the meeting to members of the public
7. Receive reports from County and District Councillors
8. Update on previous planning applications
9. Agree renewal of membership to the Whitewater Valley Preservation Society, and the Hampshire Association of Local Councils(HALC) /National Association of Local Councils (NALC)
10. Approve the Electronic Payment request for May 2024
11. Note the current financial situation
12. Review Terms of Reference for the Parish Council Road Safety Working Group
13. Review and approve Dignity at Work Policy
14. Review and approve Training & Development policy
15. Review and approve updated Asset Register
16. Consider and approve Risk Assessment for the Speed Indicator Devices
17. Note and sign end of year Banking Reconciliation
18. Receive and note the Internal Auditors report for 2023-2024
19. Consider, approve and sign Section 1 of the Annual Governance and Accountability Return (AGAR), the Annual Governance Statement
20. Consider, approve and sign Section 2 of the AGAR, Accounting Statements
21. Note the period of Public Rights set by the Responsible Financial Officer
22. Consider, approve and sign the Certificate of Exemption

23. Discuss and agree the Parish Council Insurance Policy for 2024-2025
24. Update regarding the revised NALC template for Financial Regulations
25. Note response from Hampshire Highways regarding the Hook Road Drainage Report and agree next steps (if any)
26. Discuss and agree next steps for phase 2 of road safety in the village, the purchase and installation of village gates
27. Confirm the date and time of the next meeting, 24 July, and agree meeting date for September 2024
28. To agree that under the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from the meeting whilst confidential business is discussed
29. To discuss confidential business regarding the Parish Clerk working hours

Email: clerk@greywellparish.gov.uk

Associated papers can be found on line at www.greywellparish.gov.uk