

GREYWELL PARISH COUNCIL

Minutes of the Greywell Parish Council meeting held in the Village Hall at 6pm on 17 January 2024

In attendance: - Cllr M. Barter, Cllr R. Cole, Earl of Malmesbury, Cllr H. Mogg and Cllr L. Muir
Also in attendance - Beverley Bridgman (Parish Clerk), County Cllr J. Glen and District Cllr J. Kennett

Draft minutes subject to confirmation

1. Receive and accept apologies for absence

None received

2. Receive and note any declarations of interest relevant to the Agenda

None

3. The Chairman to approve as a correct record the minutes of the Parish Council meeting held on 15 November 2023

Approved and signed

4. Open the meeting to members of the public

4 members of the public attended the meeting. With agreement from the Chairman members of the public spoke under agenda item 20 and requested the village be kept informed as to the progress of the Road Safety Project. They also asked that a village meeting be considered for the future

5. Receive reports

County Cllr Glen provided a written report for January/February, this was circulated to Cllrs prior to the meeting and can be found in Appendix B.

Cllr Glen also reported:

- At the recent meeting of the Hampshire County Council (HCC) Universal Services Select Committee it was agreed that Parish Councils will be able to request a 20mph speed limit and zones within their Parish. This will be at a cost to the Parish which will vary according to the location, extent and objectives of the scheme
- The planning application for warehouses at Lodge Farm, North Warnborough is expected early this year

District Cllr Kennett reported:

- There has been a number of staff changes within the Hart Planning Department
- Further electric charge points are to be installed across the district to support electric vehicles
- A budget has been allocated to upgrade CCTV in the district
- At a recent Cabinet meeting it was agreed Officers would begin developing a Local Development Order in respect of the Council's declaration of a Climate Emergency in all planning decisions, including those relating to heritage matters

6. Consider and discuss the following planning applications:

- a) Refurbishment of existing garage to create a games room and annexe with habitable accommodation at first floor and home office. Internal alterations to main house, including creation of utility room and alterations to fenestration
Old Wharf House, Hook Road, Greywell, RG29 1BT**

References: 23/02659/HOU and 23/02660/LBC

Expiry date for comments to Hart District Council 23 January 2024

Discussed and agreed to submit a comment of support

7. Update on previous planning applications

Since the last Parish Council meeting on 15 November 2023 the following applications have been approved:

Reference: 23/02443/HOU - Erection of detached garage (reduced sized scheme following withdrawal of previous scheme reference 23/01924/HOU at Hobbes, Dorchester Way, Greywell, RG29 1BX

References 23/01815/HOU & 23/01816/LBC - Replacement of front door and back door (retrospective) at 2 Cedar Cottage, The Street, Greywell, RG29 1DD

Since the last Parish Council meeting on 15 November 2023 the following applications have been refused:

References 23/01817/HOU & 23/01813/LBC - Replacement of windows to the rear elevation at 2 Cedar Cottage, The Street, Greywell, RG29 1DD

8. Approve the Electronic Payment request for January

Approved - A copy of the approved document can be found below:

To	Item	Amount	Invoice number
Staff	Salary January 2024	£316.94	
	Home Office Allowance January 2024	£16.50	
	Total	£333.44	January 2024
Greywell Village Hall Committee	Hall Hire January 2024	£24.00	230025
Chairmans Signature and date:			

9. Note the current financial situation

Noted - The current financial situation can be found in Appendix B. The balances as at 11 January 2024 were:

Current Account: £619.91

Savings Account: £8131.15

10. Note Q3 accounts

Noted - The Q3 accounts can be found in Appendix C

11. Approve appointment of Internal Auditor for the 2023-2024 audit

Approved - agreed to re-appoint "Do The Numbers" as the Internal Auditor for the 2023-2024 audit

12. Discuss and agree comments (if any) to be sent for the Hart District Council Woodland and Tree Strategy Consultation

Discussed and agreed - no comments to be sent

13. Receive an update from Cllr Barter regarding flooding in Greywell

Cllr Barter confirmed a response has been received from the Hart District Council (HDC) Flood Risk Management Officer regarding flooding in the village.

The Officer has advised:

- HDC has no statutory role in flood matters, all flooding issues are the responsibility of HCC, or the Environment Agency and Thames Water
- All villagers should report any instances of flooding to HCC via their online form, the more reports received the higher the priority for the County. Reports should include photographic evidence whenever possible and note dates and times of flooding
- Any issues with regard to sewage in the River Whitewater should be reported to the Environment Agency via the Environmental Incident Hotline
- Whilst not Harts responsibility, the Officer will endeavour to get the correct authority to review the problems and is happy to raise the issue at a future Multi-Agency Flood Forum
- Can the Officer be sent details of specific properties that have previously been flooded

The Parish Council has regularly reported flooding issues on Hook Road. In early January Hampshire Highways conducted high pressure water jetting and a CCTV survey in the area; the results of this work will be shared with the Parish Council in due course.

Discussed and agreed the following course of action:

- Cllr Barter will send an email to villagers to remind of the necessity to report any flooding issues to the appropriate authority
- Cllr Barter will contact the Officer to ask if he can attend the next meeting of the Multi-Agency Flood Forum
- Cllr Barter will pass on information regarding properties that have previously flooded
- When appropriate further updates will be provided at a Parish Council meeting

14. Discuss the excess soil and grit removed by the Lengthsman and agree a plan of action

The Lengthsman has advised they are unable to take away the excess soil and grit removed from drainage ditches but could move the debris to another area in the village.

In agreement with all Councillors agenda items 14,15 and 16 were discussed together. The agreed course of action can be found under agenda item 16

15. Discuss the ditch in front of the pumping station

After the December visit the Lengthsman reported they had cleared the drain but were unable to clear the gullies as the sides of the gullies needed lining to stop wash back of earth. The Parish Clerk reported this information to HCC who advised, *"According to the information available to the County Council the verge is not considered to form part of the publicly maintainable highway and is therefore not maintainable at public expense. The County Council as the highway authority would not therefore be able to assist in lining the ditch.*

Should the Parish Council or the landowner wish to consider lining the ditch consent will be required from the County Council flood and water management team in the County Council's capacity as the Lead Flood Authority for Hampshire"

In agreement with all Councillors agenda items 14,15 and 16 were discussed together. The agreed course of action can be found under agenda item 16

16. Agree potential jobs and Councillor contact for the Lengthsman visit on 28 February

Discussed and agreed:

- Cllr Barter will be the nominated Cllr contact for the visit on 28 February

- Cllr Barter will meet the Lengthsman at the pumping station to discuss and fully understand the issue with the gullies in the ditch in front of the pumping station
- Cllr Barter will also discuss with the Lengthsman the “levelling up” in previously cleared areas and the possible removal of excess soil and grit to another area in the village
- The Lengthsman will be asked to clear the gullies and grips on Hook Road. In preparation for this visit The Earl of Malmesbury will inform the Parish Clerk of the “what 3 words” location, and provide photographs and a full description of the work to be completed

17. Approve the Parish Council “Consent to hold Contact Information form” to be used for volunteers

Approved - The Parish Clerk will circulate as necessary

18. Receive an update from Cllr Muir regarding new arrangements for checking the defibrillator from February and possible next steps to be agreed regarding the Village Emergency Telephone System

Cllr Muir submitted an update to all Councillors prior to the meeting, a copy of the update can be found in Appendix D.

In line with the Parish Council Risk Assessment, the Parish Council Insurance and the Annual Support contract with Community Heartbeat Trust the defibrillator must have basic weekly checks and a more thorough check once a month.

After much discussion it was agreed Cllr Barter will join Cllr Muir for a handover meeting with ex Cllr O’Neill. After this meeting and once Cllrs Barter and Muir are clear on what steps are needed for each check information will be circulated to the relevant volunteers.

Again, after much discussion, it was agreed that more information about the VETS scheme is needed before Councillors can make a considered decision about any next steps. Agreed more information will be gathered by Cllr Muir with a view to discussing at a future Parish Council meeting

19. Note successful grant application to County Councillor Jonathan Glen

Noted - The Parish Clerk submitted a Grant Application form to County Cllr Glen in December; the request was for £200 towards the cost of an SID application. The application was successful and the money was received on 15 December 2023. The Parish Council thanked Cllr Glen for his support

20. Receive an update from Cllr Cole regarding Road Safety and agree next steps

Cllr Cole submitted an update to all Councillors prior to the meeting, a copy of the update can be found in Appendix E.

Agreed:

- The project will be split into two phases, phase one being the installation of a Speed Indicator Device (SID) and the associated equipment which will be instructed now and phase two, the purchase and installation of village gates, which will not be instructed until additional funding is in place
- Agreed the budget for phase one is £9110.04, which consists of £8000 from S106 contributions, £910.04 additional funding from HCC and £200 from the recently received County Cllr grant
- The Parish Clerk will complete the necessary paperwork for HCC to confirm an agreement to proceed with phase one
- Cllr Cole will contact HCC to discuss an additional siting for an SID in Deptford Lane
- Subject to agreement from HCC, the Parish Council will invite one member from the Greywell Road Safety Group to any external meetings with HCC
- In line with the Parish Council Financial Regulations the Parish Council Road Safety Working Group will obtain 3 SID quotes for consideration by the Parish Council

- The Parish Council will continue to update the village via email, the Parish website and the Greywell Gazette
- A village meeting to share information regarding phase one and the future phase two will be considered for the future

21. To note the correct and necessary procedure for communicating with outside parties about Parish Council matters, including communication with Parish Council volunteer groups

Noted - The Parish Clerk reminded Cllrs that when communicating with outside parties about any Parish Council matters the emails must be sent via their Cllr email addresses and the Parish Clerk must be cc

22. Confirm the date and time of the next meeting (13 March 2024)

Confirmed - The next Parish Council meeting will be held in the village hall at 6pm on Wednesday 13 March 2024. Also agreed that the Annual Meeting of the Parish Council will be held in the village hall at 6pm on Wednesday 22 May 2024

23. To agree that under the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from the meeting whilst confidential business is discussed

Agreed to close the meeting to the press and public under the Public Bodies (Admission to meetings) Act 1960

24. To discuss confidential business regarding the Parish Clerk working hours

Discussed and noted that due to ongoing and new projects there is an increased work load for the Parish Clerk.

Agreed the Parish Council will pay overtime, at the current rate, for extra hours worked during December and the weeks ending 12 and 19 January 2024.

Agreed there is likely to be an increased work load for the next few months for which the Parish Council are happy to pay overtime. The Parish Clerk will monitor the workload and number of hours worked and provide an update on 13 March 2024

25. To discuss confidential business regarding the greywell.info website

In December 2023 Upperbridge, the current provider of the Greywell website, advised the application on which the website is built is now corrupt and can't be fixed which means a complete re-build of the website is needed; due to personal reasons Upperbridge are unable to complete this work

There is a legal requirement for Parish Councils to have an accessible website, and failure to meet this would result in a failed audit so the Parish Council must urgently find a new provider.

The current advice is that, *"Every authority should have an email account that belongs to the council and to which the council has access - this ideally would be a .gov.uk or .org.uk address or could be an address linked to the council website"*.

So, whilst the current greywell.info. website domain and email addresses would pass the 2023-2024 audit, we are being informed that at some point it will become mandatory for all Parish and Town Councils to have a .gov website and .gov emails and only certain providers are registered to offer a .gov domain.

A document was circulated to Councillors prior to the meeting, this document noted prices and more detailed information regarding 3 possible new providers for the building of a new website, annual fee for domain, email addresses and annual hosting/support.

The prices (ex VAT) noted were:

Provider A - £886.39

Provider B - £1728

Provider C - £951.20 (the only company to provide a detailed written quote)

Agreed to instruct Provider C, Parish Council Websites at a cost of £951.20 (ex VAT) which includes a new .gov domain for the website and .gov email addresses for the Parish Clerk and Councillors. The provider has also confirmed they will prioritise this work and should have the website completed within a month.

Noted the cost of a new website will be covered by next years budget of £332 for website hosting, plus £48.14 remaining from this years hosting budget with the balance coming from reserves. The Parish Clerk has also asked Upperbridge if there is a refund due for the period December 2023 - July 2024

There being no other business the meeting finished at 8.05pm

Email: parishclerk@greywell.info

COUNTY MATTERS: Hampshire County Councillor Report

February 2024

COUNCILLOR JONATHAN GLEN

1. Household DIY waste charges ended

From 1 January 2024, residents using Hampshire County Council Household Waste Recycling Centres (HWRCs) will no longer be charged for disposing of their DIY waste - in line with the Government policy changes.

Up to two 50-litre rubble bags, or one bulky item such as a sink or toilet pedestal, will be accepted for free, at a maximum frequency of four visits over four weeks. Anything more than this amount will be chargeable at current rates, as permitted by national legislation, to cover specialist disposal costs. DIY waste can be accepted at all HWRCs in Hampshire except New Alresford due to its restricted size. Customers must also be able to lift, carry and empty out their DIY waste.

The Council estimates that the removal of the charges could impose an additional cost to Hampshire council taxpayers of up to £2 million every year. This is because recycling or disposal of DIY waste, such as soil, rubble, asbestos and gypsum board, requires specialist processing and the fees we currently charge help to cover these expenses. This will need to be taken into account as part of the Council's savings proposals to help meet a £132 million budget shortfall faced by the local authority from April 2025. This will include a review of Hampshire's HWRCs.

2. Schools

A recent survey across secondary schools and colleges in Hampshire shows a large increase in the percentage of young people both experimenting with, and using vapes. The survey shows that experimentation with vapes increases from 4% in year 7 to 53% in year 13. Similarly, vape use increases from 7% in year 10, to 18% in year 13. The Council is therefore continuing its clampdown on shops selling vapes illegally to underage buyers. Test purchase operations took place in December 2023, with visits to 17 different premises with teenage volunteers helping officers by going into the businesses to attempt to buy a vape, also known as an e-cigarette. Since September 2023, Trading Standards has prevented the sale of over £200,000 of illegal vapes and e-cigarettes by removing them from shops across Hampshire.

3. Fire and Rescue Authority Mid-Year Update

The Hampshire and Isle of Wight Fire & Rescue Service has published its mid-year update on their annual performance. This provides useful (and positive) insights as to the activities of the service and is well worth a look. The update can be seen at <https://www.hantsfire.gov.uk/wp-content/uploads/2023/12/HIWFRS-2023-24-Mid-Year-Performance-Update-Report.pdf>

4. Hampshire Minerals and Waste Plan consultation

The consultation on the updated plan started on **8 January 2024** and will last for eight weeks. Details can be found at <https://www.hants.gov.uk/minerals-waste-update>

5. Climate change and nature recovery

The Council has published its [Climate Change Annual Progress Report](#) which highlights the progress of council backed community initiatives and its own efforts to tackle climate change. One example is the Solar Together scheme - over the past two years, 2,100 households have purchased competitively priced solar panels, resulting in the installation of 7,400kw of rooftop solar power, which has the capacity to save an estimated 46,000 tonnes of carbon emissions.

Separately, the Council is launching a survey asking residents where they would like to see improvements for nature recovery, their views on nature priorities and what action they may be taking locally to help nature in their area. Gathering this information is an important first step in the development of a Local Nature Recovery Strategy which aims to ensure Hampshire's natural environment is protected for today's and future generations. That strategy is intended to create a blueprint for the recovery of nature in Hampshire – outlining what we can do, where the opportunities for doing it are, and considering how it can be delivered alongside wider positive environmental outcomes for people and nature, such as reduced flood risk. It will provide organisations with a framework for developing nature recovery projects and help prioritise funding and investment in Hampshire's nature's recovery.

6. Roads

A final report for your perusal, this time the County Council's [Highways Service Annual Review](#) for 2022/23 which offers useful insights into the Highways team's activity over what has been an exceptionally busy and challenging period. You can access the review via the link. You will notice the continuing intensive focus on fixing potholes and other road defects following confirmation of the 3-year Stronger Roads Today campaign in July. This has enabled the deployment of significantly more repair teams and specialist equipment with the primary aim of making our roads better, fixing defects more quickly, and addressing the widespread deterioration from last winter's wet and freezing weather. You can find out more about the Stronger Roads Today programme [on the Council website](#).

As ever, if you have any questions on these or any other county council issues please let me know on jonathan.glen@hants.gov.uk and I'll do my best to help.

**Our
vision**

 Hampshire
County Council

Serving the people of
Hampshire with **purpose
and pride to improve lives**
today and for tomorrow.

Greywell Parish Council Monthly Sheet for January 2024 (Appendix B)

Lloyds Current Account

Balance as at 9 November 2023

£171.79 (agrees statement dated 30 November 2023)

Payments

Date	To	Amount
16 November 2023	CPRE Annual Renewal	£64.00
16 November 2023	Greywell Village Hall Invoice	£21.00
30 November 2023	Staff Salary and Home Office Allowance November	£333.44
2 January 2024	Staff Salary and Home Office Allowance December	£333.44

Receipts

Date	From	Amount
16 November 2023	Savings Account	£500.00
11 December 2023	Savings Account	£500.00
15 December 2023	HCC Grant	£200.00

Balance as at 11 January 2024

£619.91 (agrees on line document dated 11 January 2024)

Lloyds Savings Account

Balance as at 9 November 2023

£9112.85 (agrees statement dated 7 December 2023)

Payments

Date	To	Amount
16 November 2023	Current Account	£500.00
11 December 2023	Current Account	£500.00

Receipts

Date	From	Amount
9 November 2023	Interest	£10.11
11 December 2023	Interest	£9.91
9 January 2024	Interest	£8.39

Balance as at 11 January 2024

£8131.15 (agrees on line statement dated 11 January 2024)

Total Balance as at 11 January 2024

Lloyds Current Account	£619.91
Lloyds Savings Account	£8131.15
Unpresented cheques	Nil
Cancelled cheques	Nil
Net Bank Balance	£8751.06

Chairmans Signature and date:

Greywell Parish Council Q3 Accounts 31 December 2023

Incoming Payments

	Predicted 2023-2024	Already received
Precept	£6685.00	£6685.00
Bank Interest		£59.27
Grants		£200.00
VAT refund (not in budget)		£135.27
Totals	£6685.00	£7079.54

Outgoing Payments

	Budget 2023-2024	Already paid	What's left in the budget
Salary	£3803.00	£2535.52	£1267.48
Home Office Allowance	£198.00	£132.00	£66.00
Clerk's Expenses	£50.00	£0.00	£50.00
Administration	£75.00	£27.57	£47.43
Insurance	£389.00	£353.59	£35.41
Audit	£138.00	£125.00	£13.00
Venue Hire	£100.00	£54.00	£46.00
Website Management	£332.00	£283.86	£48.14
Repairs and Maintenance	£800.00	£335.00	£465.00
Subscriptions and Donations	£350.00	£303.52	£46.48
Chairmans Allowance	£50.00	£0.00	£50.00
Grants	£200.00	£0.00	£200.00
Training	£200.00	£0.00	£200.00
Adverse Possession		£43.35	
VAT		£88.64	
Totals	£6685.00	£4282.05	£2334.94

No budget, agreed to be paid from reserves
Not included in budget as can be re-claimed

Balance Carried Forward 31/3/23	£6278.62
ADD Total receipts (as above)	£7079.54
LESS Total payments (as above)	£4282.05
Total	£9,076.11

Current Account as at 31/12/2023	953.35
Savings Account as at 31/12/2023	8122.76
Total	£9,076.11

**PC meeting report on V.E.T.S and the Defibrillator -
January 2024
Cllr Liz Muir**

VOLUNTEER EMERGENCY TELEPHONE SYSTEM

To support community resilience, the Community Heartbeat Trust now provides a service to help villages install and run a Volunteer Emergency Telephone System, or VETS.

VETS is designed for to assist where possible in an emergency situation where local help may be quicker to contact, out of [activation radius](#) and spread out community situations. A third of all 999 calls are from lone rescuers, so getting help to them quickly is important. VETS is a community-run system and enables up 10-15 “good neighbours” to assist pending the arrival of the emergency services. A local number is used as a single point of contact using "Hunting-Group" technology to ring all volunteers phone numbers simultaneously.

The system can also be used for any emergency where additional help is required from neighbours, whether Cardiac Arrest or not. The availability of VETS helps villages whether or not they are using a CHT provided defibrillator project, and gives a level of reassurance to the elderly, those living alone, and to the infirmed, that there is always help on hand.

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[https://www.google.co.uk/url?
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ZUkEAHUIhBbAQFnoECBEQAQ&url=https%3A%2F%2Fwww.community
yheartbeat.org.uk%2Fvolunteer-emergency-telephone-system-vets-
c19&usg=AOvVaw3Oc00hExJ1Ei9SeALZq0nl&opi=89978449](https://www.google.co.uk/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwjn8CdvfiCAXZUkEAHUIhBbAQFnoECBEQAQ&url=https%3A%2F%2Fwww.communityheartbeat.org.uk%2Fvolunteer-emergency-telephone-system-vets-c19&usg=AOvVaw3Oc00hExJ1Ei9SeALZq0nl&opi=89978449)

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Defibrillator

What you should consider when purchasing a defibrillator?

(As we already have a defib, this is useful information.)

- who will likely need the defibrillator – in some cases children will need separate paediatric defibrillation pads
- storing your defibrillator – fixed-location defibrillators should be stored in a cabinet or wall bracket, with appropriate signage
- training – while you do not need to be trained to use a defibrillator, taking **training** can ensure you are familiar with the device and ready to act quickly in an emergency. Vitally, rescuers will still need to perform CPR, so it is important to know **how to do this**
- educating your community – ensure your colleagues or community members are aware of the defibrillator, its location, how to access it, and **how to use it**.

https://www.googleadservices.com/pagead/aclk?sa=L&ai=DChcSEwjSt7eUxYqDAxUN2-0KHZVYDiMYABAAGgJkZw&ae=2&gclid=EAIaIQobChMI0re3lMWKgwMVDdvtCh2VWA4jEAAAYASAAEgKM0vD_BwE&ohost=www.google.co.uk&cid=CAASJeRovk0xZxHF7QztC4zD9AnNCzhs8L0to7i4eMN3VdQuSLHmZTU&sig=AOD64_3imMI6CYrx59XM-2-gBzTP-C9QWQ&q&adurl&ved=2ahUKEwi4_K2UxYqDAxW1UkEAHb7gBU4Q0Qx6BAgMEAM

The key to both the VETS and Defibrillator schemes working well in Greywell, is village resident engagement. Both schemes need committed – and I would suggest trained – village residents to run them.

Who is responsible for maintaining defibrillators?



The cPAD would belong to the organisation or community and it would be their responsibility to ensure that it is checked regularly, to establish that it is in good working order and that the defibrillator pads are in date.

Below are some questions which Bev suggested, if I found out the answers, could be useful to include in my report:

- 1.** The defibrillator needs a basic check every week (what's a basic check?) and a more thorough check every 4 weeks (what's a more thorough check?). Any issues are to be reported to CHT and the Parish Clerk. (Who will do this?)
- 2.** The Annual Support £145 covers consumables of the defibrillator, so no matter what is needed it can be ordered without paying ad hoc for pads, batteries and rescue kits. (What's a rescue kit?). Is there an option to continue without annual support and pay individually for new batteries etc? If you know the make of the defibrillator this can be looked up on-line. How often have these things had to be replaced in the past 5 years?
- 3.** How many people actually know about the VETS scheme? Since I've been Parish Clerk the phone number for the VETS has been barely visible on the village noticeboard. In 2019 Sue said she would be delivering cards to each household with the VETS number on the card.
- 4.** Are people likely to use the VETS if it is available?
- 5.** Does it warrant the cost?
- 6.** Would people be willing to volunteer for the VETS? How many volunteers do you need to make the scheme worthwhile? [The article above suggests 10 – 15 people.](#)
- 7.** If the VETS is reinstated there need to be enough volunteers, they need to be trained by Community Heartbeat Trust as this is part of the VETS agreement, (cost), each volunteer needs hi-viz jackets (cost) and hazard triangles (cost)
- 8.** Money may be better spent organising a training session for villagers on use of the defibrillator
- 9.** VETS volunteers are covered for Public Liability and Personal Accident under the Parish Council insurance but if they drive to a call out their vehicles are not covered by our insurance so they must advise their car insurers of this potential activity
- 10.** If the VETS is re-instated each volunteer needs to complete a GDPR Consent form.

A couple of questions that I asked of Sue;

1. When was the scheme started in Greywell? [Around 2018](#)
2. Anyone who volunteers would need to attend training?

[VETS volunteers would need to attend a short VETs training \(probably only 30minutes\) and ideally CPR/ defib training. These would be separate courses.](#)

3. Will the scheme accept mobile numbers?

[I believe mobile numbers are acceptable, but you would need to confirm with the CHT](#)

My recommendation to the Greywell PC is that a comm is put together to send out to all village residents, containing the facts of both schemes, and to ask if any residents would be willing to take on the responsibility of looking after the defibrillator and to attend training.

I would suggest a printed letter, as not all village residents are on the village email system. There are around 100 dwellings in the village.

As mentioned above, 10 – 15 village residents would need to respond offering to be volunteers to make the scheme(s) viable.

The logistics of how this will be organised can be discussed at a PC meeting.

If there are less than 10 positive responses, it may only be viable to continue with maintaining the defib going forward.

Greywell Parish Council
Greywell Road Safety Working Group

Background

£9,110.04 funding has been confirmed as available for Road Safety initiatives with £8,000 being from S106 monies, £910.04 Council funding and £200 County Councillor Grant

On 5th October an initial meeting was held by Cllrs Barter and Cole with Brian Caaney, Team Leader Safer Roads – Traffic North to engage support for Greywell Safety Initiatives. This meeting was expected to be an initial introduction, but it became clear that Brian was very supportive and happy to discuss initial design options for Speed Indicator Devices (SID) and Gateways. This was documented by Cllr Cole and subsequently used to calculate initial costings by HCC. This estimate totals £12,019.34 but excludes cost of a Speed Indicator Device. Document attached.

In December a quote for an SID such as one used in local villages was obtained-document attached.

Once we are in a position to proceed further a total of 3 quotes will be obtained for consideration by the Parish Council.

The range of costs for SIDs and Gateways is expected to be between £16k - £19k. Purchase and Implementation of SIDs is in the range of £7.7k - £9.8k. It is proposed that the £9,110.04 funding is considered as the budget to implement SIDs as a first phase with further funding sought for gateways at a future stage.

On the 3rd January, Cllr Cole met with members of the Greywell Road Safety Group. They asked if further consideration of SIDs in Deptford Lane could be undertaken and asked if they could be invited to future meetings with Hampshire County Council. Cllr Cole also suggested that they might wish to lead a funding initiative to enable phase 2 (Gateways) to progress

Proposal

Parish Council agrees a 2 phase approach and approves utilisation of the available funding for the SID project only.

Parish Council agrees to spend £250 to initiate formal consultation for a 2 phase SIDs and Gateways project.

Subject to agreement from HCC, the Parish Council agrees to invite one member of the public from the Road Safety Group to any external meetings with HCC.

The Parish Clerk to request that the HCC consultation includes a review of Deptford Lane to identify a further SID site; note that an extra siting for an SID will be at an increased cost.

Cllr Cole

Greywell Parish Council

Appendix

	SIDs	SIDs + VAT	Gateways	Total exc VAT	Total inc VAT
Portable Mini SID	2,980.00	3,576.00		2,980.00	3,576.00
colour option	3,375.00	4,050.00		3,375.00	4,050.00
Portable SID + words	3,607.00	4,328.40		3,607.00	4,328.40
dual colour	3,877.00	4,652.40		3,877.00	4,652.40
Data collection	379.00	454.80		379.00	454.80
Brackets (5)	260.00	312.00		260.00	312.00
Padlocks	21.00	25.20		21.00	25.20
	4,537.00	5,444.40		4,537.00	5,444.40
SID posts	1,404.13	1,404.13		1,404.13	1,404.13
Gateways			6361.99	-	6,361.99
contingency @ 20%	280.83	280.83	1,272.39	280.83	1,553.22
CFI Fee	442.96	442.96	2,007.04	2,450.00	2,450.00
SID application fee	250.00	250.00		250.00	250.00
	2,377.92	2,377.92	9,641.42	4,384.96	12,019.34
Total inc SIDs	6,914.92	7,822.32	9,641.42	16,556.34	17,463.74
Remote data collection	1,675.00	2,010.00		1,675.00	2,010.00
max	8,589.92	9,832.32	9,641.42	18,231.34	19,473.74
min	7,692.92	8,755.92	9,641.42	17,334.34	18,397.34

From: The Basingstoke Canal Society noreply@basingstoke-canal.org.uk
Subject: The Basingstoke Canal Society: Membership Expiry
Date: 1 March 2024 at 00:08
To: parishclerk@greywell.info



Hi {\${usermeta:mepr_first_name}}

Your Reference: {\${usermeta:mepr_bank_ref}}/{\${usermeta:mepr_last_name}}

If you have already received an incomplete version of this email I apologise – finger trouble my end! If you have already acted on – Thankyou.

This is just to let you know that your **Group (A)** membership of The Basingstoke Canal Society expires on .

Last year you paid by CAF (Offline Payment). You can see more details of your subscription by logging into your account at www.basingstoke-canal.org.uk/account. Your Username is parishclerk@greywell.info.

If you paid by Bank Transfer and have a Standing Order set up on your account then you need take no further action. If you need to set up a transfer the details are:

- *Bank* : CAF Bank
- *Account Name*: The Basingstoke Canal Society
- *Sort Code* : 40-52-40
- *Account No* : 00025262
- *Amount* : £30.00
- *Reference*: {\${usermeta:mepr_bank_ref}}/{\${usermeta:mepr_last_name}}

If you wish to still pay by cheque please post it to:

- BCS Membership Secretary
- 138 Fernhill Road
- Farnborough
- GU14 9DY

Please write your reference ({\${usermeta:mepr_bank_ref}}/{\${usermeta:mepr_last_name}}) on the back.

I hope you are able to continue your support for the society and our efforts to “Keep the Canal alive and vibrant”

Many Thanks

The BCS Membership team



Greywell Parish Council March 2024 Electronic Payment Request

To	Item	Amount	Invoice
Staff	Salary March 2024	£316.94	
	Home Office Allowance March 2024	£16.50	
	Total	£333.44	March 2024
Staff	Expenses March 2024	£8.70	March 2024
Village Hall Committee	Hall Hire March 2024	tbc	tbc
Parish Council Websites	35% Deposit for New Website	£238.98	INV-2593
Parish Council Websites	Balance due for new website, 12 months hosting and support plus purchase of new domain name	£830.46	INV-2653
Basingstoke Canal Society	Annual Renewal - pending Parish Council agreement	£30 tbc	Renewal March 2024
C Gallop	Grass Cutting 2024-2025-to be paid 1.4.24 (agreed minute ref 15 November 2023-20	£300.00	24-25
Chairmans Signature and date:			

Greywell Parish Council Monthly Sheet for March 2024 (Appendix B)

Lloyds Current Account

Balance as at 11 January 2024

£619.91 (agrees statement dated 31 January 2024)

Payments

Date	To	Amount
18 January 2024	Greywell Village Hall Committee Invoice 230025	£24.00
18 January 2024	Staff Overtime Dec 2023 & up to and including w/e 19 January 2024	£164.57
30 January 2024	Staff Salary & Home Office Allowance January	£333.44
29 February 2024	Staff Salary & Home Office Allowance February	£333.44

Receipts

Date	From	Amount
8 February 2024	Lloyds Savings Account	£500.00

Balance as at 7 March 2024

£264.46 (agrees on line statement dated 7 March 2024)

Lloyds Savings Account

Balance as at 11 January 2024

£8131.15 (agrees statement dated 7 February 2024)

Payments

8 February 2024	Transfer to Lloyds Current Account	£500.00
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Receipts

Date	From	Amount
9 February 2024	Bank Interest	£8.94

Balance as at 7 March 2024

£7640.09 (agrees on line statement dated 7 March 2024)

Total Balance as at 7 March 2024

Lloyds Current Account	£264.46
Lloyds Savings Account	£7640.09
Unpresented cheques	Nil
Cancelled cheques	Nil
Net Bank Balance	£7904.55

Chairmans Signature and date:

Last logged on 07 March 24 at 11:09 AM



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TREASURERS ACCOUNT 30-93-32 01374487

£ 264.46 Current balance

Available funds

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BUS BANK INSTANT 30-80-42 20623160

£ 7,640.09 Balance

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